



## WHAT I AM ACCOUNTABLE FOR:

- Effective case management of clients with substance misuse engaging in residential programmes.
- To carry out comprehensive substance misuse assessments including assessment of personal strengths and identification of any risk factors.
- Formulate, monitor and review risk assessments and risk management plans that effectively safeguard and protect clients, families/carers staff and others from harm.
- To develop person centred recovery plans using a strengths based approach in partnership with clients and others involved in their support network and using these to guide client activity and progress.
- Maintain a high standard of case notes and prepare and present narrative reports as required.
- Consistent, timely and accurate collection, recording and reporting of data and information relating to a client treatment journey and service health and safety.
- Effective multiagency working with statutory and non statutory agencies in relation to the wider presenting needs and complexities of clients.
- Deliver and support harm reduction interventions, including naloxone and access to physical health care including BBV and health screening.
- Leading group therapy sessions appropriate to clients needs according to TP programmes.

## HOW I OPERATE:

### Values Led Leadership

- Demonstrate a positive attitude to your work
- You will enjoy helping others and supporting individuals to achieve their goals
- Being a great team member and working collaboratively will be something you enjoy.
- Maintain a high level of belief in our clients capacity to change and model a non judgemental empathetic approach
- Reflective practice, learning and effective and supportive team work.
- Maintain professional boundaries and present a professional image at all times
- Treat everyone with respect and promote individuals equality, diversity and rights.

## WHAT I NEED:

### Skills Knowledge

#### Essential :

- Substance misuse knowledge and experience.
- Experience and knowledge of effective caseload management
- Demonstrable skills and knowledge in assessing and managing risk presented by clients to themselves and others
- Knowledge of engagement and intervention strategies
- Harm reduction, suicide and self harm aware
- Organised with IT skills
- Ability to manage own time, prioritise activities and maintain accountability for your work
- Experience of working in partnership with different agencies
- Maintain clear professional boundaries

#### Desirable :

- Relevant professional qualification
- Experience working in substance misuse residential

# Project Worker

## Job expectations



### PEOPLE:

- Working as part of a team with colleagues including providing cover for planned and unplanned absences
- Actively participate in multi-disciplinary team meetings and other service meetings
- Thorough and timely communication with partner agencies e.g. GPs, Safeguarding, Criminal Justice Partners
- Undertaking and being accountable for completing mandatory training and additional training to enhance skills, knowledge and practice
- Seeking advice from colleagues, subject matter experts, clinical staff and managers to support practice
- Actively engaging in your own supervision, Ongoing Personal Review and Personal Development Planning Process
- Representing Turning Point and Turning Point's organisational values at meetings and events
- Ensuring an environment free from discrimination
- Prioritising safeguarding of children and vulnerable adults and escalating any concerns

### PROCESS:

- Providing high quality case management including assessment, recovery planning, risk assessments and case reviews ensuring completion within organisational policy timescales
- Delivery of psychosocial treatment interventions in groups and on a 1:2:1 basis
- Supporting service users to access clinical interventions in the local area where required
- Distributing and training service users in naloxone
- Delivering harm reduction advice and information
- Completing urine testing and dry blood spot testing following appropriate infection control procedures.
- Support clients to store and manage their medications including safe storage of controlled drugs on site.
- Ensuring access to high quality aftercare.
- Writing reports as required (e.g. safeguarding reports)