Candidates must either meet one of the following BABCP core mental health profession requirements OR complete a KSA (see below):

* Arts Therapists – HCPC Registered
* Counselling – Accreditation with the BACP, IACP, COSCA, or FDAP (NCAC) -  Registration with these organisations isn't sufficient
* Medicine – Psychiatrist or General Practitioner, MBChB or MBBS, and usually PG training with membership of MRCGP, MRCP or MRCPsych
* Occupational Therapy – BSc (Hons) Occupational Therapy, MSc Occupational Therapy, or Dip C.O.T and HCPC Registered
* Psychotherapy/ Psychotherapeutic Counselling - UKCP Registration
* Registered Nurse – Mental Health (RMN), or Learning Disability (General Nursing and Enrolled Nursing is insufficient)
* Social Work – CQSW, DipSW, MA Social Work, or BA/BSc Hons Social Work. Registered with one of four UK regulators - Social Work England (SWE), Social Care Wales (SCW), Northern Ireland Social CareCouncil (NISCC) and Scottish Social Services Council (SSSC)
* Postgraduate Doctorate in Clinical/Counselling Psychology - accredited by the British Psychological Society and HCPC Registered as Practitioner Psychologist
* Educational Psychology - Doctorate or QEPS - must have BPS Chartership (CPsychol) and HCPC Registration as Practitioner Psychologist
* Health Psychology - QHP stage 2 - must have BPS Chartership (CPsychol) and HCPC Registration as Practitioner Psychologist
* Forensic Psychology - QFP stage 2 - must have BPS Chartership (CPsychol) and HCPC Registration as Practitioner Psychologist

**KSA portfolio**

Candidates who do not meet recognised core mental health profession requirements must submit a completed Knowledge, Skills and Attitudes (KSA) portfolio to [talkingtherapiesadmin@sheffield.ac.uk](mailto:iapt@sheffield.ac.uk)

If the candidate is successful at interview the training place will be ratified after the KSA has been assessed as being of a suitable standard by the University. Candidates should therefore expect that their KSA will be reviewed for assessment and the electronic document should include scanned copies of all evidence.

A KSA portfolio has a number of criteria which must all be met by every applicant. There are some professional backgrounds which mean that the applicant has already met a number of the criteria, and can therefore provide a condensed KSA. Other backgrounds mean that the applicant must complete all of the sections. Further details on the KSA, and what sections candidates must complete, can be found here:

[https://babcp.com/Accreditation/Provisional-Accreditation/Knowledge-Skills-and-Attitudes](https://eur01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fbabcp.com%2FAccreditation%2FProvisional-Accreditation%2FKnowledge-Skills-and-Attitudes&data=05%7C02%7CKasia.Witan%40turning-point.co.uk%7C69c0a914eb604397626a08ddcb502258%7C0e3b206e48d14e3ab5995e7daeec0bb0%7C0%7C0%7C638890267231209401%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIwLjAuMDAwMCIsIlAiOiJXaW4zMiIsIkFOIjoiTWFpbCIsIldUIjoyfQ%3D%3D%7C0%7C%7C%7C&sdata=OpYRTsoQEgRcvvWbR7olqhMzvxqGRAKyPBpysvS01K0%3D&reserved=0)

Please note:

* All KSA candidates should check the BABCP website to confirm which sections of the KSA portfolio they need to complete.
* KSA candidates must produce a statement for each of the relevant KSA criteria and list the supporting evidence that they have provided.
* Each statement is expected to include illustrative examples and sufficient depth of information to demonstrate how the candidate meets equivalence of core professional training in this area.
* In order to be accepted on the course the KSA (or condensed KSA where appropriate) needs to be fully completed to the required standard.
* For criteria that require a reference or a counter-signature, these **should** be included at this point
* Candidates will be eligible to apply for BABCP provisional practitioner accreditation 12 months after meeting the KSA requirements.
* Candidates whose KSA portfolio is not of the required standard will not be eligible to enrol on the training and will not receive feedback on their KSA.

Further details, including detailed guidance on completing the KSA, can be found here:

[https://www.sheffield.ac.uk/clinicalpsychology/programmes/iapt/ksa](https://eur01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.sheffield.ac.uk%2Fclinicalpsychology%2Fprogrammes%2Fiapt%2Fksa&data=05%7C02%7CKasia.Witan%40turning-point.co.uk%7C69c0a914eb604397626a08ddcb502258%7C0e3b206e48d14e3ab5995e7daeec0bb0%7C0%7C0%7C638890267231257684%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIwLjAuMDAwMCIsIlAiOiJXaW4zMiIsIkFOIjoiTWFpbCIsIldUIjoyfQ%3D%3D%7C0%7C%7C%7C&sdata=3QTVOEcF5OfOAVZC97ELdznKKKo7LhroDr2pHBxNh%2Fk%3D&reserved=0)

**Previous enrolment on a funded CBT training course**

Repetition of training is not supported if the candidate has completed a funded training programme and failed.

Candidates who have previously withdrawn from a funded course will be considered only upon receipt of an academic reference from the original University. This reference must indicate that the individual’s withdrawal was due to clear extenuating circumstances which would suggest that a repetition of training would be good use of public money.

Candidates who have previously withdrawn from a funded CBT course should bring the following information to the interview:

* Name of the institution attended
* Name of the course
* Departmental name/ contact number and email for the course

**Current enrolment on a HEI training course**

The University of Sheffield is unable to accept any candidates who are currently enrolled on any training course at any other HEI institution.

**Right to Work in the UK**

All candidates who hold a visa should ensure that their visa permits the right to work and study in the UK. As the course incorporates both work and study, it is the University’s understanding that both the Student visa and the Graduate Route visa prevent candidates from completing both elements of the course without breaching their visa conditions:

* · The Student visa is bound by Student visa work conditions which would not allow the candidate to work in the full time permanent position required by the service.
* · The Graduate Route visa does not permit the level of study associated with the course.

There may also be restrictions on other visa types. It is the responsibility of the candidate to ensure their visa permits both work and study to the degree required by the course. Any candidate who is successful in obtaining a place on the course, but does not hold an appropriate visa, will not be permitted to register on the course.

If a candidate is unsure as to whether their visa permits both work and study, they should obtain independent advice from an authorised immigration adviser or legal professional.