

## JOB DESCRIPTION

<b>Job title</b>	Young People's Substance Misuse Practitioner
<b>Department</b>	Substance Misuse
<b>Reports to</b>	Matrix Manager
<b>Grade</b>	Grade 3

<b>Job purpose</b>	<p>To work directly with young people offering a range of interventions reflecting the holistic needs of young people who use substances.</p> <p>To promote and develop the Matrix Service across South Tyneside.</p> <p>To work in collaboration with other support agencies both voluntary and statutory.</p> <p>To assist in delivering TP's Substance Misuse strategy by planning and providing high quality, innovative care which reflects our person centred values as part of Matrix Young People's Drug and Alcohol Service.</p>
<b>Key accountabilities</b>	<p>Work flexibly in a variety of settings to meet the needs of the Matrix service and young people in accordance with care pathways, by:-</p> <ul style="list-style-type: none"> <li>✚ Developing strength-based care plans that are; comprehensive, person-centred and individualised based on a clear holistic assessment of young people's needs and circumstances.</li> <li>✚ Involving young people and their family/advocates in the planning of their care.</li> <li>✚ Completing accurate, person-centred and individualised risk assessments.</li> <li>✚ Reflecting the structure and aims of Substance Misuse's Models of Psychosocial Interventions.</li> </ul> <p>Deliver one-one interventions with young people for whom we provide support within the service by:-</p> <ul style="list-style-type: none"> <li>✚ Holding frequent key work sessions.</li> <li>✚ Ensuring risk, vulnerabilities and safeguarding concerns are considered and addressed.</li> <li>✚ Regularly reviewing and, where required, updating risk assessments and care plan through regular reviews that ensure continued relevance of interventions.</li> <li>✚ Providing person-centred care that reflects the rights, preferences and choices of young people in an environment that is safe, healthy and maintains the individual's dignity and well-being.</li> <li>✚ Administering smoking cessation prescriptions in accordance with stated policy and procedure and the young person's needs.</li> <li>✚ Providing an environment that is free from abuse or neglect, observing agreed safeguarding practices.</li> <li>✚ Identifying and promoting appropriate opportunities for young people to engage with their community. (e.g. Employment, Training and Education, volunteering etc)</li> <li>✚ Engaging in regular 1-2-1 supervision.</li> </ul> <p>Ensure that the agreed quality objectives are met by prioritising, planning and organising own workload with reference to caseload plans agreed with</p>

	manager.
	Contribute to effective financial management in own role by carrying out day to day activities and making workplace decisions that reflect an understanding of costs.
	Contribute to SM's growth and business development plans by being an advocate for Turning Point and Matrix to clients, their families, stakeholders and other external contacts and partners through delivering on commitments and presenting TP and Matrix in a positive image.
	Observe Turning Point's information management strategy by:- <ul style="list-style-type: none"> <li>✚ Ensuring all data and information relating to own clients is accurate and shared in the appropriate way with key stakeholders.</li> <li>✚ Inputting outcomes data and other information into corporate systems in accordance with stated policies and procedures.</li> </ul>
	Carry out day to day tasks in accordance with stated policies, procedures and regulations to assist the service achieve its compliance obligations.
	Assist the effective flow of information within the team, with managers and external parties by passing on and seeking information required, raising unresolved concerns and taking an active interest in TP's internal communications.
	Deliver on role performance commitments and seek to maximise own learning and potential, by seeking guidance, support, coaching and training and capitalising on the range of development opportunities provided by Matrix and Turning Point in accordance with your Skill Profile.
	Help the service to optimise its performance by making full use of and highlighting/suggesting improvements for the management of IT, facilities and other physical resources that impact on the day to day provision of services to clients.
	Project the desired image of Turning Point by:- <ul style="list-style-type: none"> <li>✚ Understanding and promoting TP's values and their application to Substance Misuse.</li> <li>✚ Demonstrating our values through your own day to day behaviour.</li> </ul>
	Undertake any other duties within your capabilities that are relevant to the job and reasonably requested of you by your manager.

<b>Dimensions</b>	Direct reports	Matrix Manager
	Total staff overseen	None
	Internal contacts	Contact with manager in own service.
	External contacts	Advocacy services/service user feedback (forums) – discuss ethical issues regarding service users.
	Planning horizon	Short term planning of own work in accordance with caseload plans agreed with manager.
	Problems solved	Client presenting issues with input from manager when appropriate. Making independent decisions on youngpeople's interactions within agreed policies, processes and procedures.
	Financial authority	To deliver role with an understanding of financial constraints.