

MY JOB: Sexual Health Coordinator



WHAT I AM ACCOUNTABLE FOR:

The design, planning and leading of the delivery of our service by overseeing practitioners who:

- Provide Sex and relationship education to adults via workshops, 1-1 work and outreach
- Help individuals identify how different behaviours might present risks or benefits to their health and wellbeing
- Support individuals to develop goal orientated health and wellbeing plans that are; comprehensive, person-centred and individualised based on a clear assessment of that individual's needs and circumstances.
- Complete accurate, person-centred and individualised risk assessments.
- Provide harm reduction advice around sexual wellbeing to individuals and groups
- Engaging with marginalized groups on a wider context through topics and subjects which link into decisions and behaviours around sex and relationships
- Educate marginalized groups in line with Relationship and Sex Education topics of consent, online apps, pornography, STI's, LGBTQ, Contraception, self esteem and healthy relationships.
- Contribute to our social media platform by providing ideas or concepts for digital engagement or delivering targeted messages in a way young people can be receptive of
- Signposting individuals to other agencies for information, support and resources
- Registering young people to the c-card scheme, as and where appropriate
- Signposting for Chlamydia testing
- Promote online testing for those 18+ and signposting / referrals to local sexual health services/clinics.
- Provide support for individuals from marginalised communities regarding completion of home STI testing kits, and chaperoning to local sexual health services for treatment.

HOW I OPERATE:

Values Led Leadership

- I create an inclusive and positive environment to enable my team to thrive;
- I support and coach my team to support their development;
- I provide constructive and balanced feedback, confidently challenging where appropriate;
- I am an advocate for change and support my team through change;
- I listen to and support my team and am person centred in my approach to colleagues and people we support;
- I support my team to deliver positive outcomes, creating space for new ideas and thinking;
- I appropriately co-ordinate the resources of my team in the budget available.
- I am committed to delivering high quality interventions
- I am able to work and learn independently

WHAT I NEED:

Skills \ Knowledge

Essential:

- Demonstratable leadership skills
- In depth understanding and ability to operationally and performance manage the functions of the team I lead;
- Excellent communication skills (verbal/written). Ability to adapt to respond to staff, commissioners/partners and people we support;
- Strong organisational, time management and prioritisation skills;
- Ability to remain calm and resilient in high pressure environments;
- Previous experience managing similar team

Job expectations



PEOPLE:

- To provide support to practitioners delivering advice, education and information to marginalised groups and professionals around positive sexual health – sex and relationships.
- Overseeing professional trainings and workshops for marginalised groups specialising in sexual wellbeing and relationships.
- Design, plan and lead the delivery of our service by overseeing practitioners.
- Ensuring practitioners feel confident in their knowledge around sexual wellbeing and engaging marginalized groups.
- Conducting 1-1 supervision and OPR's for practitioners you line manage, ensuring they are performing well and attending regular developmental training.
- Support and enable practitioners to remain up to date with themes and trends in sexual health in marginalised groups and, through leading by example, encourage desire for learning

PROCESS:

- Plan and provide high quality, innovative support to individuals accessing the service, which reflects our person centred values and ambitions.
- Design, facilitate and support quality presentations both internally and externally.
- To collect data from practitioners and report progress against Key Performance Targets.
- To monitor and audit the practitioners' workloads
- To manage referrals by allocating them to an appropriate practitioner.
- To oversee safeguarding concerns raised and ensure they are escalated appropriately.
- Auditing practitioner's case management work
- Identifying new agencies/organisations requiring training within SH within the borough
- Identifying new agencies/organisations who would benefit from referring individuals from marginalized groups into our service within the borough
- Monitor monthly reports on 1-1 client activity and workshop/training delivery
- Ensure practitioners are meeting deadlines
- Attend regular multiagency safeguarding meetings
- Ensuring safeguarding is approached in line with policy and procedures
- Enable effective planning/control by ensuring required data is input into information management systems (CIM), interpreting trends and recommending or taking appropriate corrective actions.
- Undertake any other duties within your capabilities that are relevant to the job and reasonably requested of you by your manager.