

# My Current Role and Responsibilities



## MY CURRENT ROLE:

<b>Current role:</b>	Recovery Worker
<b>Role Profile/Job Title:</b>	Needle Exchange Co-Ordinator
<b>Location:</b>	Wakefield and District
<b>My Manager:</b>	Team Leader

## SUPPORT/TRAINING:

- 2 week induction programme with our in house trainer.
- Probation period of 6 months with monthly review meetings with your Line Manager.
- Mandatory set of e-learning courses that need completing within their Probation period.
- Shadowing of existing staff members and a buddy system for all those in induction.

## SPECIFIC RESPONSIBILITIES I HAVE:

- To provide service users with appropriate needle replacement and harm reduction information.
- To co-ordinate the Needle Exchange provision across the district.
- Train and induct new staff members to be competent to work within the Needle Exchange.
- Regulate the service's needle exchange and Naloxone/Nyxoid stock provision, keeping appropriate records in line with budgetary requirements.
- Representing the service at Regional and National Harm Reduction Forums.
- Leading on harm reduction initiatives with staff.
- Linking in with other providers in the district i.e. Street Scene, Pharmacy-based Needle Exchanges

## WHAT I NEED (in addition to core role profile skills and competencies):

### Essential

- Extensive knowledge relating to the delivery of Needle Exchange Programmes and harm reduction advice.
- Harm reduction, suicide and self-harm awareness
- Management of stock
- Car driver – full driving licence and access to own vehicle

### Desirable

- Coaching skills to support successful outcomes both with clients and colleagues
- Psycho-social interventions for substance misuse including motivational Interviewing