Role Profile: Safeguarding Lead



…Ensuring a high-quality peer mentoring a volunteer service with safely recruited, well-trained people, to inspire, support and and give hope to people who access our services.

WHAT I AM ACCOUNTABLE FOR:

- Inducting new staff using the Safeguarding Lead Checklist
- Chairing Safeguarding Meetings
- Management & review of the service safeguarding log using a Multi-Disciplinary Team approach
- Oversight and management of the service Safeguarding Audit and Safeguarding specific action-plan
- Strategic oversight of Safeguarding Pathways including agreeing information sharing protocols and developing process diagrams
- Liaising with Child & Adult Safeguarding Boards
- Delivering Safeguarding coaching and training for all staff
- Liaison with maternity, domestic abuse and family support services
- Working closely with Risk & Assurance, HR and Learning and Development departments to ensure safeguarding issues are managed appropriately within services and staff members are competent and confident to follow policies and procedures in relation to safeguarding.
- Facilitating occasional best practice developments forums, ensuring that learning is shared.
- Participating in regional and national Best Practice Forums
- Ensure that safeguarding processes are implemented and used in accordance with stated policies, procedures and regulations so that the service achieves its compliance obligations.

HOW I OPERATE:

Values Led Leadership

- I work together with others to get the best possible outcomes;
- I put the people we support at the heart of everything I do;
- I treat others with respect, actively listen and embrace others points of view;
- I maintain a high level belief in the abilities of people we support and model a non judgemental approach;
- I maintain professional boundaries and present a professional image at all times;
- I actively seek opportunities to develop myself;
- I take ownership and accountability for my actions and decisions.

WHAT I NEED:

Skills \ Knowledge

- *Qualification in Social Work (desirable)*
- Level 4 Safeguarding Training
- Knowledge of relevant legislation
- Experience of working within a safeguarding/adult social care setting

GREEN

Safeguarding Lead

Job expectations

PEOPLE:

- Provide support and guidance for colleagues and the service relating to safeguarding
- Be a subject matter expert and source of information regarding safeguarding
- Assist the Senior Operations Manager in relation to safeguarding responses, guidance and protocol
- Help to ensure the delivery of excellent person-centred interventions with individuals for whom we provide support within the service
- Ensure the team delivers outcomes in accordance with the contract to the highest possible level of quality and within budget and variances in performance are spotted and addressed in timely fashion, escalating to the Senior Operations Manager where appropriate.
- Build and maintain internal and external links relating to safeguarding and identify and build communication with relevant stakeholders and partners

PROCESS:

- To assist in delivering TP's Strategy within an integrated service
- Develop and embed safeguarding framework, policy, procedures and effective practice within the service in line with legislation
- Identify and embed the relevant performance, quality and governance frameworks and key principles
- Support all multi-agency and in-service meetings
- Consistently attend all clinical and Team meetings in service
- Define and embed service safeguarding pathway and escalation guidance