

## JOB DESCRIPTION

<b>Job title</b>	Morbidity and Mortality in Addictions Coordinator
<b>Sector/Function</b>	Substance Misuse
<b>Department</b>	Integrated Drug and Alcohol Treatment Services
<b>Reports to</b>	Head of Medicines Optimisation & Pharmacy
<b>Grade</b>	Grade 5

<b>Job purpose</b>	<p>As directed by the clinical and operational senior team the post holder will work collaboratively across the organisation to co-ordinate the response to drug related deaths.</p> <p>This role will include:</p> <ul style="list-style-type: none"> <li>• Development of the Turning Point Drug Death Response strategy</li> <li>• Workforce development including training and ongoing engagement focused on drug death prevention</li> <li>• Collation of data to support on-going understanding of at risk populations and monitoring of naloxone distribution.</li> <li>• Contributing to the development of innovative models of drug death education and naloxone distribution</li> <li>• Development of digital resources to support the response to drug deaths</li> <li>• Liaising with service user group driving drug death awareness and naloxone training and supply</li> <li>• Establish partnership working with organisations and individuals that support people who use drugs and companies which manufacture and distribute naloxone in the UK</li> <li>• Identification of groups that need drug death awareness training and access to naloxone</li> </ul>
<b>Key accountabilities</b>	<ol style="list-style-type: none"> <li>1. To lead on the development of the Turning Point Drug Death Response strategy</li> <li>2. Work closely with learning and development, &amp; clinical teams to establish a robust training framework for staff, peers, service users and external agencies</li> <li>3. To focus on the cause of drug related deaths and increase awareness of polydrug use</li> <li>4. To act as the single point of contact to ensure regular updates, evidence of best practice or changes applicable to drug deaths and naloxone distribution are communicated to staff teams as appropriate.</li> <li>5. To be present at national internal and external meetings, including service user forums and cross sector working groups when applicable</li> <li>6. To develop data collection for the use and supply of naloxone, followed by analysis of findings and produce report of audit outcomes</li> <li>7. To build effective working alliances with external stakeholders and partners, to support the overall response to drug deaths. Attending any stakeholder meetings, conferences or focus groups to enhance this.</li> <li>8. To work in alliance with service user groups, family support groups, peer mentors and others that may come into contact with people who use drugs to increase aware of drug deaths and drive forward the benefits of naloxone distribution.</li> <li>9. To manage, develop, monitor and evaluate engagement and outcomes achieved within the services to ensure service users are given the best and most effective</li> </ol>

	access to drug death prevention advice and naloxone 10. To support the Turning Point Medicines optimisation and Pharmacy services team to develop and monitor naloxone provision through community pharmacies
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<b>Dimensions</b>	Direct reports	Turning Point Head of Medicines Optimisation and Pharmacy Services
	Total staff overseen	None
	Internal contacts	<ul style="list-style-type: none"> <li>Medical Director</li> <li>Head of Nursing</li> <li>Lead nurses/Clinical Services Managers for Integrated Service</li> <li>Operations Managers within the Integrated Service</li> <li>TP Central Support services</li> <li>Colleagues across Turning Point services</li> </ul>
	External contacts	<ul style="list-style-type: none"> <li>Ethypharm</li> <li>Naloxone cross-provider forum</li> </ul>
	Planning outlook	<ul style="list-style-type: none"> <li></li> </ul>
	Problems solved	<ul style="list-style-type: none"> <li>Data collection for naloxone distribution</li> <li>The carriage of naloxone following initial supply</li> <li>Drug death awareness amongst families, carers and the public</li> </ul>
	Financial authority	The post holder will hold no individual budget but will advise on appropriate aspects of financial governance linked to these areas working with the local and central senior teams

## PERSON SPECIFICATION

Job title		
<b>Mortality and Morbidity in Addictions Co-Ordinator</b>		
Personal Effectiveness	Essential	Desirable
	<ul style="list-style-type: none"> <li>• Experience of working in drug treatment services</li> <li>• Experience of effective partnership working, relationship management, pathway and protocol development.</li> <li>• Knowledge and skills of developing health or social care services.</li> <li>• Excellent knowledge of drug and alcohol issues. Must be able to evidence working within a related field.</li> <li>• Knowledge and experience of multi-agency working and establishing partnerships with other professions to achieve good outcomes for the service user.</li> <li>• Ability to lead on drug poisoning work streams and guide frontline workers in the delivery of quality services.</li> <li>• Ability to communicate complex information to individuals and groups in a way that is easily understood.</li> </ul>	
Technical effectiveness	Essential	Desirable
	<ul style="list-style-type: none"> <li>• Recognise barriers to understanding, particularly within client groups</li> <li>• Excellent time management skills, and an ability to work on own initiative, prioritising accordingly.</li> <li>• Demonstrates a good working knowledge and skills in using Microsoft Office</li> <li>• Good written and verbal communication skills and a high degree of personal IT competency.</li> <li>• The ability to accurately update and maintain records in a timely fashion and to work to deadlines for the submission of information,</li> </ul>	

	e.g. reports. <ul style="list-style-type: none"> <li>• Demonstrates working knowledge and skills in supporting the development of policies, procedures and protocols</li> <li>• Proven and demonstrable audit skills and implementing changes associated with the audit process</li> <li>•</li> </ul>	
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Acquired experience & qualifications	Essential	Desirable
	<ul style="list-style-type: none"> <li>• Experience of working within or in partnership with a specialist substance misuse service</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of providing training to others.</li> <li>•</li> </ul>

Other requirements	Essential	Desirable
	<ul style="list-style-type: none"> <li>• Flexibility of working hours</li> <li>• Able to provide support to a range of professionals and Service Users or Carers</li> <li>• Able to travel to different locations across England to participate in audits and meetings</li> <li>• Ability to self-motivate, organise and prioritise own workload</li> <li>• Commitment to support Turning Point's values and organisational strategy</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>